

TO: James L. App, City Manager  
FROM: Ken Johnson, ES Chief  
SUBJECT: San Luis Ambulance Service, Inc. Lease Agreement  
DATE: July 15, 2003

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Needs: For the City Council to authorize the City Manager to execute a lease agreement with San Luis Ambulance Service, enabling them to operate out of the Public Safety Center.

Facts:

1. The City signed a lease agreement in May of 2000, providing space for San Luis Ambulance Service operations out of fire station #2.
2. San Luis Ambulance Service, Inc. is the sole transportation provider for the critically sick and injured in Paso Robles.
2. Fire station #2 is inadequately sized and outfitted to house both the ambulance company and city employees (firefighters) for round-the-clock operations.
3. The City designed and built a Public Safety Center with the expectation of moving the Paso Robles based ambulance from fire station #2 upon completion.
4. The proposed agreement provides \$700 in monthly rent payments (same as existing rate at fire station #2), and includes an additional payment of \$670 for utility and janitorial costs (new charge).
5. The agreement additionally provides for limited space at fire station #2 to operate a daytime ambulance.

Analysis  
and

Conclusion: After a careful analysis in 2000, the City determined it advantageous to co-locate with San Luis Ambulance Service. A lease agreement was executed at that time. The lease agreement recognized the impending completion of the Public Safety Center and stipulated the requirement for a new agreement to be drawn for a move of the ambulance company into the new building. Conditions are such that co-locating remains equally valuable today, primarily to assure ambulance response from a preferred geographic location, to foster greater cooperation between our paramedics and those of the ambulance company, and to provide increased joint training opportunities. A second ambulance, limited to daytime use, will be added to help in serving the community's emergency medical transport needs (operating out of fire station #2).

Fiscal

Impact: It is estimated that the proposed agreement will yield approximately \$16,500 annually (rental costs plus utility and janitorial payments), to be directed to the General Fund.

Options:

- a. Authorize the City Manager to sign a lease agreement that allows for San Luis Ambulance Service, Inc. to operate its main unit out of the Public Safety Center and a limited-duty unit out of fire station #2, as detailed in the attached; or
- b. Amend, modify, or reject the above option.